

PgMP® Exam Prep Training - 4 Days

Course Length: 4 Days

Course ID: PgMP

Credits: 21 PDUs

Course Duration: 3 or 4 days (Live in person or online class)

Course Level: Advanced

Four Day workshop- PgMP® Boot Camp

Instructor: James Lee Haner, PhD, PgMP, CBAP, PMI-ACP

Technology Professional with solid management experience in privately held and Fortune 500 companies. Client-focused and results-oriented with proactive approach of delivering program benefits and projects on time, within budget and with full functionality while hiring, motivating and mentoring team members to top performance . . . throughout the change management process.

Hands-on leader skilled in balancing corporate objectives, user requests, IT capabilities and team building.

- Established corporate web presence; implemented 20 domains including streaming media.
- Evaluated, selected, and implemented PCs, networking and internetworking system.
- Spearheaded a redefinition of business processes based on industry “best practices.”

Innovative thinker adept at leveraging technology and people to improve productivity and communications.

- Improved efficiency 25%; evaluated and installed software to replace labor-intensive functions.
- Originated internal security control procedures to ensure daily closeout was performed correctly.
- Saved \$100K+ in labor costs; organized a team to write programs previously designated as “undoable.”

Pacesetter who uses continuous process improvement methodologies to reduce costs and enhance performance.

- Standardized system development activities to resolve administrative delays. Reduced turnover 30%.
- Created successful employee development plan leading to 12 corporate-level promotions.
- Selected by founders of start-up company to serve on team charged with developing IT infrastructure.

Course Abstract:

PMI's Program Management Professional (PgMP)[®] credential recognizes the advanced experience and skill of program managers. Globally recognized and demanded, the PgMP[®] demonstrates your proven competency to oversee multiple, related projects and their resources to achieve strategic business goals.

PgMP[®] credential holders oversee the success of a program, grouping related projects together to realize organizational benefits not available if they were managed separately. It's the perfect fit if you define projects, assign project managers and oversee programs.

Who should apply?

If you're a program manager looking to demonstrate a proven ability to manage complex, multiple projects and align results to organizational goals; increase your visibility and value with your organization; and separate yourself in the eyes of employers, the PgMP[®] credential is for you.

PgMP Requirements

To apply for the PgMP[®], you need to have either:

- A four year degree (bachelor's or the global equivalent), with at least four years of project management experience and four years of program management experience.
- OR
- A secondary diploma (high school or the global equivalent), with at least four years of project management experience and seven years of program management experience.

Note: the focus for this class is an intensive workshop for those planning on applying for approval and taking the PgMP exam. If you have not gained enough experience in project and program management to meet these eligibility requirements, consider the Project Management Professional (PMP)[®] credential.

PgMP[®] Preparation Course Overview:

The Project Management Institute's Third Edition of its Program Management Professional (PgMP[®]) credential continues to increase. Over 900 people now have the PgMP[®]. PMI is offering the structured exam into five domains:

- **Strategic Program Management** - representing 25 of the 170 questions on the exam

- **Program Life Cycle** - representing 75 of the 170 questions on the exam
- **Benefits Management** - representing 19 of the questions on the exam
- **Stakeholder Management** - representing 24 of the 170 questions on the exam
- **Governance** - representing 27 of the 170 question on the exam

PgMP Prep Boot Camp Course Overview

Dr. Ginger Levin, PMP, PgMP, OPM3 Certified Consultant

Module	Contents	Tips and Test Questions
0	Introductions and House Keeping Items	
TIPS	<i>Course Overview</i>	
	Course Goal	
	Course Objectives	
	Course Delivery Strategy	
	PgMP® Exam Overview	
	PgMP® Domains	
	Program Life Cycle Domains	
	Your Score	
	Frequently Asked Questions	
	Study Tips	
	The Exam Site	
	Taking the Exam	
	My Test Taking Strategy	
	Main Resources	
	Differences – Standard 3 rd Edition	
	Examination Content Outline	
	Other Useful Sources	
CONCEPTS	<i>Course Overview</i>	
	Module Learning Objectives	
	<i>Key Definitions</i>	
	A Program Is	
	Key Points about these Definitions	
	Program Benefit Management	
	Other Definitions	
	Types of Programs	
	What is Program Management?	
	Other Definitions	
	When to Manage as a Portfolio of Projects?	
	Advantages of Program Management	
	<i>Test Taking Tips</i>	Four

Module	Contents	Tips and Test Questions
	Sample Test Questions	Three
	<i>Projects, Programs, and Portfolios</i>	
	Program Management and Project Management	
	Figure 1-2 Interactions	
	Program Manager's Role	
	Program Manager Skills and Competencies	
	Characteristics of Successful Program Managers	
	Core Competencies	
	Core Knowledge and Skill Areas	
	Other Approaches	
	Test Taking Tips	Three
	Sample Test Questions	Six
	Key Messages	
Strategic Program Management	<i>Course Overview</i>	
	Learning Objectives	
	<i>ECO Domains</i>	
	ECO Knowledge	
	Figure 1-2 and Its Importance	
	Program Management and Portfolio Management	
	Why the Portfolio Is Important	
	Interactions	
	Program and Portfolio Distinctions	
	Other Portfolio Views	
	Test Taking Tips	Four
	Sample Test Questions	Four
	Key Messages – Program Strategy Requires	
	<i>Organizational Strategy</i>	
	Strategic Business Initiatives	
	Importance of Business Value	
	Realization of Business Strategy	
	The PMO	
	Test Taking Tips	Four
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	<i>Program Management Performance Domains</i>	
	Domain Interactions	
	Program Strategy Alignment	
	Steps Involved	
	Elements – Program Strategy Alignment	
	Test Taking Tips	Four
	Sample Test Questions	Two
	<i>Strategic and Operational Processes</i>	

Module	Contents	Tips and Test Questions
	Organizational Strategy	
	Programs to Complement Strategy	
	Program Business Case	
	Studies	
	Other Views on the Business Case	
	Test Taking Tips	Five
	Sample Test Questions	Four
	<i>Financial Selection Criteria</i>	
	Test Taking Tips	Four
	Sample Test Questions	Four
	<i>Program Plan</i>	
	Vision and Mission	
	Goals and Objectives	
	Test Taking Tips	Four
	Sample Test Questions	Four
	<i>Program Roadmap</i>	
	Importance of the Roadmap	
	Using the Roadmap	
	Environmental Assessments	
	Enterprise Environmental Factors	
	EEF Examples	
	Environmental Analysis	
	Test Taking Tips	Four
	Sample Test Questions	Four
	<i>Questions Related to the Examination Content Outline</i>	
	<i>Task 1 – Perform Program Assessment</i>	
	Key Points	
	Sample Test Questions	Four
	<i>Task 2 – Develop High-Level Roadmap</i>	
	Key Points	
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	<i>Task 3 – Set Roadmap Baseline</i>	
	Roadmap	
	Sample Test Questions	Two
	<i>Task 4 – Develop Program Mission Statement</i>	
	Sample Test Questions	Three
	<i>Task 5 – Assess Organizational Capability</i>	
	Key Points	
	Feasibility Analysis	
	Sample Test Questions	Three
	<i>Task 6 – Identify Benefits</i>	
	Key Points	

Module	Contents	Tips and Test Questions
	Importance of Marketing	
	Sample Test Questions	Two
	<i>Task 7 – Estimate Benefits</i>	
	<i>Task 8 – Evaluate External Constraints</i>	
	Key Points	
	Sample Test Questions	Three
	<i>Task 9 – Program Charter Approval</i>	
	<i>Task 10 – Analyze Integration Opportunities</i>	
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	Project Versus Program Change	
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	Key Messages – Program Strategy Requires	
PROGRAM LIFE CYCLE DOMAIN	Course Overview	
	Specific Knowledge for the Program Life Cycle Domain	
	Why Have a Life Cycle?	
	Program Life Cycle	
	Program Life Cycle Activity Groups	
	Benefits Life Cycle	
Initiating Activities	Course Overview	
	Module Learning Objectives	
	Initiating Subdomain Tasks	
	Program Life Cycle Activity Groups	
	Program Life Cycle	
	Benefits Life Cycle	
	Program Formulation	
	<i>Program Initiation</i>	
	The Sponsor’s Role	
	Assigning the Program Manager	
	Prepare Estimates of Scope, Resources, and Cost	
	Assess Initial Risks	
	Update the Business Case	
	Initiating Documents	
	Program Charter Contents	
	Test Taking Tips	Six
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	<i>Program Financial Management</i>	
	Program Cost Estimation	
	Program Financial Framework Establishment	
	Financial Objectives	
	Outcomes of the Financial Framework	
	Test Taking Tips	Ten

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	<i>Task 2 – Develop Scope Statements</i>	
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	<i>Task 3 – Develop Milestone Plan</i>	
	<i>Task 4 – Develop Accountability Matrix</i>	
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	<i>Task 5 – Define Performance Measurement Standards</i>	
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	Key Messages	
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	Learning Objectives	
	Planning Tasks from the ECO	
	Program Life Cycle Activity Groups	
	Program Life Cycle	
	Benefits Life Cycle	
	<i>Developing the Program Management Plan</i>	
	Program Management Plan	
	Key Subsidiary Plans	
	The Need for a Program Infrastructure	
	<i>Program Resource Management</i>	
	Program Resource Plan	
	What Does Resource Planning Involve?	
	Resource Management Plan Contents	
	Program Management Information System	
	Program Planning Test Taking Tips	Six
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	Internal Funding	
	Other Items to Include	
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	Test Taking Tips	Five
	Sample Test Questions	Six
	<i>Program Procurement Management</i>	
	Program Procurement Planning	
	Procurement Planning	
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	Quality Planning Considerations	
	Cost of Quality	
	Program Quality Planning Outputs	
	Test Taking Tips	Six
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	Program Risk Management Planning	
	Planning Importance	
	Program Risk Categories	
	Program Risk Management Plan	
	Test Taking Tips	Five
	Sample Test Questions	Four
	<i>Program Schedule Management</i>	
	Program Schedule Planning	
	Program Master Schedule	
	Notional Program	
	Schedule Management Plan	
	Program Schedule Planning Outputs	
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	Sample Test Questions	Seven
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	Program Scope Planning	
	Develop the PWBS	
	Program-Level Deliverables and Program Scope	
	Program Scope Management Plan	
	Program Scope Planning Outputs	
	Test Taking Tips	Four
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	<i>Task 1 – Develop Detailed Scope Statement</i>	
	Project, Program, and Portfolio Scope	
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	<i>Task 3 – Establish Program Management Plan</i>	
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Module	Contents	Tips and Test Questions
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	Team Motivation Approaches	
	Building an Effective Team	
	Rewards and Recognition	
	The Importance of a Shared Vision	
	Key Competencies	
	Team Charter	
Executing the Program	Course Overview	
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	Learning Objectives	
	Tasks from the ECO	
	Program Life Cycle Activity Groups	
	Program Life Cycle	
	Benefits Life Cycle	
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	Component Sub-Phases	
	Component Planning and Authorization	
	Component Oversight and Integration	
	Component Transition and Closure	
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	Sample Test Questions	Four
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	Program Benefit Delivery – Executing Activities	
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	Consider These Impacts When Analyzing a Change Request	
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	Guidelines for a Quality Audit	
	Quality Audit Objectives	
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	<i>Identify Program Risks</i>	
	Who Should Participate?	
	Identifying Risks	
	Risk Statements	
	Other Views	
	Risk Identification Output	
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	Program Risk Analysis Outputs	
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	<i>Program Risk Response Planning</i>	
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	Risk Response Strategies	
	Outputs from Risk Response Planning	
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	<i>Task 2 – Deploy Uniform Standards</i>	
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	<i>Task 4 – Ensure Team Engagement</i>	
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	Course Outline	
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	Why Risk Monitoring Is Important	
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Module	Contents	Tips and Test Questions
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	Program Financial Closure Outputs	
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	<i>Program Transition and Benefit Sustainment</i>	
	Sustainment Views	
	Program Closure	
	Final Report	
	Program Documentation Archive Plan	
	Knowledge Transition	
	Resource Disposition	
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	<i>Task 1 – Performance Analysis Report</i>	
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Module	Contents	Tips and Test Questions	
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	Program Life Cycle		
	Benefit Life Cycle		
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	The Program Manager and Benefits Management		
	Types of Benefits		
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	<i>Benefits Identification</i>		
	Benefits Life Cycle		
	Benefit Identification Activities		
	Identifying Benefits		
	Critical Success Factors		
	CSFs and a Benefit Breakdown Structure		
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	Benefits Register		
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	Examples of Benefits Needing Metrics		
	Benefits vs. Costs		
	Governance and Benefits		
	Benefits Realization Plan		
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	Benefit Delivery Importance	
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	Benefits Transition Importance	
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	Transition Receivers	
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	Sustainment Plan Contents	
	Stewardship Approach	
	Benefit Sustainment Activities	
	The Need for a Business Case	
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	Sample Test Questions	Four
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	<i>Task 1 – Develop Benefit Realization Plan</i>	
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	<i>Task 2 – Adapt and Communicate the Benefit Realization Plan</i>	
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	Ways to Reduce Program Risks to Benefits	

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	ECO Tasks	
	Specific Knowledge for Stakeholder Management	
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	Who Are Program Stakeholders?	
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	Determining Risk Tolerances	
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	Creating a Risk Management Mindset	
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	How Governance Supports Program Success	
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	Importance of the Program Integration Plan	

Module	Contents	Tips and Test Questions
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